

Form date:  
April 2008

## Lyon Soil & Water Conservation District TREE ORDER FORM – For 2008 Plantings

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone (day): \_\_\_\_\_

**Return to:**  
 Lyon SWCD  
 1424 E College Dr – Suite 600  
 Marshall MN 56258  
*Phone: 507-537-0396 ext.#3*

		Tree Species/# Available	Cost	# Ordered	Total \$
<b>Evergreens</b>	2 yr. old	Black Hills Spruce (255)	4.50		
		Arborvitae, Techny (39)	6.00		
		Ponderosa Pine (84)	4.50		
			4.50		
		Scotch Pine (300)	4.50		
<b>Deciduous</b>	Order a full bundle	Green Ash (18 inch) (436)	1.10		
			2.00		
		Cottonwood, male(18 in) (48)	1.10		
			1.10		
		Hackberry (18 in) (266)	1.65		
		Crab Apple(18 inch) (127)	1.10		
		Burr Oak (12-18 in) (418)	1.10		
		Red Oak (12-18 inch) (230)	1.65		
<b>Shrubs</b>	2.5 minimum order	Little Leaf Linden (170)	1.50		
		Black Walnut (40)	1.80		
		American Plum (67)	1.10		
			2.00		
		Red Twigged Dogwood (183)	1.10		
			1.10		
		Gray Dogwood (62)	1.10		
Sandbar Willow (10)	1.10				
<b>TOTAL TREES</b>		<b>XXXXX</b>			<b>\$</b>

TREE MATTING for weed & moisture control			
Size	Cost per foot	Amount ordered	Total
6 wide	.45 cents Per foot		
Installed matting	.50 cents Per foot		
Mat Installed & sides seeded	.55 cents Per foot		
6 X 6 Sq	\$2.75 each		
4 X 4 Sq	\$1.75 each		
Staples	.10 cents each		
<b>TOTAL</b>	<b>XXXX</b>		<b>\$</b>

I would like the SWCD to plant the trees:  
 (you will have additional charges for planting please see back for more information)

**YES      NO**

ORDER TOTALS	XXXXXXXXXXXXXXXXXX
Cost for Trees	\$
Cost for MATTING	\$
<b>Planting Costs</b> Minimum charge of \$ 75.00 or .30 cents per tree which ever is greater	\$
<b>Sub-Total</b>	\$
<b>Sales tax (6.5%)</b>	\$
<b>TOTAL</b>	\$
<b>Down Payment</b> 30% of sub-total or entire cost (plus sales tax) if under a \$50.00 total order	\$
<b>Balance Due*</b>	\$

**Special Wildlife package:**

**30 Eastern Red Cedar & 50 wildlife shrubs ~ \$80.00 for the bundle**

*This price does not include planting or sales tax.  
 There is no guarantee on these trees*

\*Balance Due must be paid at the time you pick-up or are billed after the SWCD completes the planting of the trees.

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## TREE PROGRAM POLICY

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Trees and shrubs must be watered immediately after planting. Trees and shrubs should be soaked to the depth of eight (8) inches, and at least twice during the first year if there is a shortage of moisture. The planting should also be watered in the fall before frost if needed.

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## TREE REPLACEMENT POLICY

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Trees and shrubs purchased from Lyon Soil & Water Conservation District (SWCD) have the following guarantee. For those that have failed to start they must be reported to us no later than September 1 of the planting year. These trees will be replaced at one-half the cost. Trees that have been damaged due to drought, drowning, animals or poor care will not be replaced by the District. Trees planted in sod will not be guaranteed. The SWCD technician will visit the site and inspect the planting. This policy does not apply to special packages or offers.

*Keeping the trees growing and maintained is the responsibility of the landowner.*

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## TREE PLANTING / MATTING POLICY

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Lyon SWCD provides the service of planting trees. The service is at the following charges:

- \$ .30 cents per bare root tree or shrub
- \$ 1.00 per 1 gallon potted tree
- Minimum planting charge of \$ 75.00 for all plantings
- \$ 30.00 per hour charge to plant trees that the SWCD did not sell –  
\$ 50.00 per hour for each hour after first 8 hours
- Landowner provides tractor and driver as well as additional manpower as needed. SWCD Staff will operate the planter.
- Lyon SWCD will lay **TREE MATTING** for a charge of .05 cents per foot ~ with edge seeding .10 cents per foot

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## PAYMENT POLICIES

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- Tree Orders over \$ 50.00 require a down payment at time of order (30% of total, less sales tax)
- Tree Orders under \$ 50.00 must be paid in full (including applicable sales tax)
- Deciduous trees are sold in bundles of 25 only!
- A service charge of 1.5% per month, 18% annually will be charged on outstanding bill.  
This charge will be in effect for all bills not paid by September 1 of the planting year.  
Trees that were not planted by the SWCD **balance is due** when picked up, service charges will accrue if not paid for within 30 days of pick-up.

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## IMPORTANT

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All trees sold by the District are species that have been designated hardy to this region by the Natural Resources Conservation Service Forestry Staff. All trees are purchased through nursery's that are inspected by the MN Dept. Of Ag and certified as disease free. A list of the suppliers is available from the SWCD.

In signing this, I (the purchaser of the trees) am stating that I have read , understand and agree to the terms of the tree sale and maintenance:

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Signature (required for sale)

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Date