

**LYON SOIL & WATER CONSERVATION DISTRICT  
MINUTES OF REGULAR BOARD OF SUPERVISORS MEETING  
JANUARY 22, 2008**

Meeting called to order by Chairman Nyquist at 2 PM.

Pledge of Allegiance

Supervisors Present: Nyquist, Crowley, Prairie, Meulebroeck, Mohn

Staff Present: Anderson, Eischens, Louwagie, Muchlinski, Timmerman, Thomazin

Lyon County Commissioner: Stensrud

**Minutes** of the December meeting were reviewed as mailed. Motion by Crowley, second by Mohn that the minutes be approved as presented. Motion carried unanimously on a voice vote.

**Treasurers Report** for December and the Bills Payable to date:

Anderson reviewed the Treasurers Report as mailed. Anderson noted that the financial records for 2007 have not yet been closed. Anderson is in the process now of finishing the adjusting and closing entries and preparing the final report. It will be ready for the February meeting.

Anderson passed out a copy of the Bills Payable to date as well as the invoices. Anderson reviewed the invoices. Anderson noted that we have up for vote two items that will need to be paid prior to the next meeting.

Motion by Meulebroeck, second by Crowley that the Treasurers Report be filed for Audit and the Bills as presented by approved for payment. Motion carried on a unanimous voice vote.

## **UNFINISHED BUSINESS**

- Personnel Committee Report: Prairie and Meulebroeck reported that they and Rose met on January 18th and reviewed the applications for the Conservation Tech position. We received 12 applications, 2 of which withdrew due to the pay not meeting their needs.

Of the 10 remaining, we have chosen 6 to interview. The interview date is January 31st.

- 2008 Annual Plan: Anderson passed out the draft copy she had prepared. Anderson reported that included in our plan are corresponding items from the NRCS work plan. We will need to review, adopt any changes as needed and approve at the February meeting so that it can be forwarded to the State offices.
- Other: Billing from the NRCS for the Nutrient Management plan. M. Nienaber has called and stated that he is recommending that we not be asked to reimburse for the plan as it was completed even though done after the reporting date.

**NEW BUSINESS:**

- **Officers for 2008:**

Motion by Prairie, second by Crowley that we follow our established rotation. Motion carried on a unanimous voice vote.

- **2008 rotation:**

Chair, Mark Meulebroeck  
 Vice-Chairman: Jon Mohn  
 Sec/Treasurer, Gary Crowley  
 PR&I: Steve Prairie  
 Member: Otto Nyquist

Chairman Nyquist turned the meeting over to the new Chairman, Meulebroeck

- **Committee Assignments for 2008**

Committee	Assigned	Alternate
Personnel	Prairie, Meulebroeck, Anderson	Nyquist
SWMN JPO	Mohn	Anderson
RCRCA	Meulebroeck	Nyquist
Yellow Medicine Advisory	Crowley	Prairie
Water Task Force	Nyquist, Anderson	Mohn
RC&D	Nyquist	Prairie

- **Designation of Bank Depositories:**

Motion by Prairie, second by Nyquist that we maintain the same as 2007. Motion carried on a unanimous voice vote.

The details of financial institutions are as follows:

Wells Fargo: Checking, savings and Certificates of Deposit (4 including 2 \$10,000 and 1 \$20,000) These deposits are guaranteed by pledged assets by the bank

Bremer: Savings

*Discussion as to why we have funds in the Bremer Bank:* Anderson reported that several years ago we had more funding, due to having a large cost share allocation for special projects, that were over the amount insured for the Wells Fargo bank (at that time it was Norwest). The SWCD deposited funds into the Bremer bank to protect them with insurance.

Since that time, the Wells Fargo group has taken over the Norwest Bank. It now offers pledged securities for the funds over federally insured amounts. We have not removed the funds from Bremer because of the way the account was set up it is earning higher interest rates than the savings at Wells Fargo. We still can remove and deposit in the checking or savings at Wells Fargo if needed. We do not want to put additional funds into CD's as we could have a penalty if withdrawn early.

## **DISTRICT CONSERVATIONIST REPORT**

### **Jamie Thomazin**

We have had additional EQIP contracts funded through slippage from the 1st round of sign-ups. We have funded over \$500,000 of contract so far representing 50% of the eligible costs of the project.

CSP payments were completed for the 2008 year.

Grazing tour, looking at June 4-5 or 11-12. Depending on the availability of speakers. We are working with other cooperators, organizations, and neighboring SWCD to assist in costs and projects.

## **SOIL CONSERVATION TECHNICIAN**

### **Mike Timmerman**

Mike reviewed projects completed in 2007 and those that are being worked on currently. Mike included in the presentation the funding sources and information on pollutant savings from the projects.

- **Alan Forbes joined the meeting.** Alan was asked to stop in during the meeting to allow the Supervisors to present him with a plaque recognizing him as the Community Conservationist award winner for 2007. The staff and board visited with Alan about his experiences throughout the years and the great working relationship we have had with him.

## **DISTRICT TECHNICIANS REPORT**

### **Ross Eischens**

- Tree programs: sales are slow; we have received a few more in the past month.
- WCA: two applications were received in the past month. Sweetman: crossing in wetland, it is within the one time impact allowed of 800 sq. ft. Will need to notices for comment.
- Menards as submitted the reviewed application as requested. The TEP committee will be meeting on this.
- Attended a meeting on the new WCA rules. This must be completed by 2009
- CoDitch 39: re-determinations have had 3 meetings this month. Field reviewed and preparing report. Will be done by the end of Feb for public review.

## **DISTRICT ADMINISTRATORS REPORT**

**Rose Anderson**

### **Month of January 2008**

- Developed a WEB site for the SWCD
- Annual Plan draft
- Conservation Technician job applications, review, forms and meeting
- Reports to MCIT, PERA
- Prepared items that our office will be doing to contribute to the implementation of the new water plan

### **Still to do before Feb 1st:**

- Annual Report in e-link for all cost share funding (Ross assisting)
- Annual Report on AgBMP and new applications
- Upload the Web site

### **Due by March 1st:**

- Finish closing 2007 financial records
- Prepare the Annual Financial report
- Add the financial reports to the Web site

### **State Cost Share contract requests:**

We have the following requests for cost share funding:

- From the MPCA CWL funds: (Yellow Medicine contracts)
  - Doug Steffen, requested funds \$ 1,829.00 contract # 1/08 MPCA CWL
  - Russell Mahlum, requested funds \$3003.00 contract # 2/08 MPCA
  - Mike Verhelst, requested funds \$ 1560.00 contract #3/08 MPCA
- From Lyon SWCD Regular cost share funds:
  - Chuck Muller, requested funds \$588.00 contract #3/08

Motion by Crowley, second by Mohn that the contracts are approved for cost share program.  
Motion carried unanimously on voice vote.

- Area V Meeting: Thursday, Feb 21, St. Stephen Church Attendance numbers  
Meulebroeck, Prairie, Nyquist, Mohn, Crowley will let us know.
- MASWCD Legislative Briefing ~ Feb 25-26 (Monday & Tuesday) 26th is our regular board meeting.
- Registration: \$55 room: \$89 plus tax. Registration due by Feb 15th. Attending: Mohn, Prairie, Crowley
- Tracy Area Sportsman show: April 19th & 20th ~ cost \$ 75, Rose instructed to reserve spot
- W-4 forms
- Requested funding from Water Plan: \$400.00 for grazing workshop. Nyquist reported that there was confusion on the amount we were requesting and a comment was made that we do not have many livestock producers in the county. Anderson will clarify the amount with the county.
- Calendars completing

**Supervisors Reports:**

- RCRCA/Meulebroeck: Meeting will be January 28th
- Water Task Force/Nyquist: discussed during Andersons report
- SW JPO/Mohn: Elected officers for 2007. Discussed the \$1,000 SWCD contribution
- RC&D/Nyquist: Annual Meeting January 24th.
- Area V Supervisors Association/Meulebroeck: Meeting February 21st.
- County/Stensrud: discussed the funding for road projects & budgets

**NEXT BOARD MEETING DATE:**

*Due to the legislative meeting on regular board date, the Chair changed to meeting date to February 20th, time 10 AM.*

Anderson is to post the meeting change.

Motion by Crowley, second by Prairie that the meeting adjourn. Motion carried on a unanimous voice vote.

Meeting adjourned at 4:25 PM.

---

Chairman, Lyon SWCD

---

Sec/Treasurer, Lyon SWCD