

**MINUTES OF REGULAR BOARD OF SUPERVISORS MEETING**  
**Lyon Soil & Water Conservation District**  
**February 20, 2008**

Meeting called to order by Chairman Meulebroeck at 10:15 AM.

Pledge of Allegiance

Moment of Silence for tragedy in Cottonwood.

Supervisors Present: Meulebroeck, Nyquist, Prairie, Crowley & Mohn

Staff present: Anderson, Louwagie, Thomazin, DeBeer, Eischens

Lyon County Commissioner: Rodney Stensrud

**Minutes of the January Board Meeting:** Reviewed as mailed.

Motion by Nyquist, second by Crowley that the minutes be approved as presented.

Motion carried on a unanimous voice vote

**Treasurer Report and Bills Payable:**

Anderson reviewed the Treasurers Report for the month of January.

Anderson presented copies of the bills payable and vouchers to those in attendance at the meeting and reviewed the bills.

Motion by Prairie, second by Crowley that the Treasurers Report be accepted as presented and filed for Audit, the Bills Payable be approved for payment and signed by designated Board member Prairie.

Motion carried on a unanimous voice vote

**UNFINISHED BUSINESS**

**Personnel Committee report:**

- Introduction of new Conservation Technician, Laura DeBeer
- Reviews of Louwagie and Anderson. Board reported favorable reviews for both. It is the recommendation of the committee that Louwagie receive an 8% salary increase, to maintain the pay equity. Anderson will receive the 2% increase as stated on the pay scale.

Motion by Prairie to adopt the recommendation, second by Mohn.

Motion carried on a unanimous voice vote

**2008 Annual Plan:** Board reviewed as mailed.

Motion by Prairie, second by Nyquist that the plan be approved and forwarded to the agencies as required.

Motion carried on a unanimous voice vote

**Other:** Discussion was held on the nickel mining that has been discussed in the county

## **NEW BUSINESS**

- Grazing Work shop update: We still do not know about the grant from the statewide RC&D. Looks as though we should get at least part of the request. Discussed and it was decided that we will go ahead with the event even if we do not receive the entire grant. Have requested additional funding from the water plan, and will also do for local RC&D.

### RC&D Funding Application:

Motion by Mohn, second by Crowley that we apply for additional funding from the Coteau Des Prairie RC&D. Motion carried on a unanimous voice vote

Anderson is to prepare the application, Chairman will sign and Anderson will forward to the County Commissioner for their approval at their next meeting. Application will then be forwarded to Brian Christianson, NRCS Acting coordinator for the RC&D.

We will work with other groups such as the Cattlemen's association and neighboring counties for assistance and promotion also.

- Clean Water Legacy grants: the grant application that was applied for (Yellow Medicine SWCD is the administrative SWCD) only was funded for the low interest loan amount and then only at \$100,000. Yellow Medicine SWCD and Lyon SWCD were the only ones requesting funds from the Loan; we will be splitting \$40,000 to Lyon and \$60,000 to Yellow Medicine SWCD as they have a landowner waiting for the funds now.

Anderson has also applied for additional funds from MN Dept of Ag for the loan program, we should be finding out about that soon.

- Financial Report for 2007: Anderson reviewed the document as is ready to mail to BWSR as required. Motion by Crowley, second by Nyquist that the report be mailed and approved by the Board subject to any required Audit.

Motion carried on a unanimous voice vote

## **DISTRICT CONSERVATIONIST REPORT**

### **Jamie Thomazin**

- Reported on the county tile system as relates to project – working with Todd Hammer (Lyon County Ditch) and Gary Blough (NRCS engineer) on getting the problems worked out on the size etc.
- RC&D meeting: Rose, Jamie and Dave attended as did the supervisors, felt the speaker was very good (Rain gardens) we have requested the power point presentation and are looking at utilizing the information for the Tracy Sportsman Show.
- EQIP: more that \$520,000 in projects has been approved so far. We have 3 additional project applications that may be funded if there is funding made available.

## **DISTRICT TECHNICIAN REPORT**

### **Ross Eischens**

- MN Conservation Corp. staff met with Ross, Mike Skoglund (JPO engineer for project), Terry Renken and Laura on site to discuss the exact amount that they will be able to do on the project. This will affect the cost as the CCC is paid directly by a special grant from BWSR. They are planning on doing the work the first week of April, weather permitting of course. They will return later to assist in laying the matting.
- Tree sales: plans out for people to review, a couple to mail yet. Working with Laura on the sales that are done and the designing of the sites.
- County Ditch: meeting on Feb. 27th, helping final stuff after done will have public meetings.
- WCA: Tuesday will be meeting on the Menards/City bank application. TEP Panel  
Sweetman: exemption application  
Two are out for comment: Walters, Louwagie  
Waiting for BWSR to make comments on the Menards Replacement Plan  
DeLanghe: it has been documented and mailed to Mr. DeLanghe that he did not have a complete application and the items that he needs to do to make it a complete application.  
This project will also involve Federal programs.

Motion by Prairie, second by Crowley to approve the recommendations of the Technical Panel and the SWCD staff. Motion carried on a unanimous voice vote

## **DISTRICT ADMINISTRATORS REPORT**

### **Rose Anderson**

#### Last week work January through Feb 20, 2008

- Attended the RC&D meeting, agree a very worthwhile presentation. Will be working on a display visualizing a rain garden
- Prepared forms and participated in Interviews for Conservation tech position
- Completed the 2007 financial reports
- Filing and archiving 2007 records
- Annual report and new funding application for the AgBMP loan program
- Web site is on line and available will need to update with reports and minutes as approved
- Lease renewal, will be looking at \$15.00 per foot but the amount of Square footage is reduced due to the NRCS additional staff housing.
- NRCS Bill for the Nutrient Management plan has been cancelled.

#### Plan of work for next month

- Training and assistance to new staff member
- BWSR administration meeting on Wetland Conservation Act and New Programs
- Dates for coffee meetings: After discussion was decided to have an open house within the office area.
- Newsletter to be mailed in April

#### State Cost Share contract requests:

Yellow Medicine CWL funds (319 MPCA): Lincoln Contract: Rachell Carrett, #4/08 MPCA CWL \$14,608 in cost share funding for 638's

From Lyon SWCD regular cost share funds: Glen Walters, windbreak 380, total Project cost \$2,371.00 cost share request \$1,645.00 contract # /08.

Motion by Crowley, second by Nyquist that the contract is approved for up to 75% of eligible costs. Motion carried on a unanimous voice vote

Comprehensive 5-year plan: it is due this year. We have been adopting the Lyon County Comprehensive Water Plan as our 5-year work plan with the addition of an anticipated 5-year Budget projection. The plan is in process of being updated but would like the board to approve the plan as our 5-year plan as this needs to be into BWSR by the 15th of March. Will need to check with BWSR to see if additional is needed but at this time it will cover the needed information.

Motion by Nyquist, second by Mohn that the Lyon County CWMP plan be adopted as the 5-year plan for the SWCD. Motion carried on a unanimous voice vote

Upcoming:

Area 5 meeting Thursday Feb 21

MASWCD Legislative Briefing Feb 25-26

BWSR program update Feb 22

Tracy Area Sportsman Show April 19-10, reservation for area has been mailed and working on developing the promotion of rain gardens as the main them

**SUPERVISORS REPORTS**

- RCRCA/Meulebroeck: Meeting January 28th, looking at the possibility of sharing administrative assistant position with the Redwood SWCD. Approved Cottonwood 319 c/s funds. Looks as through the Lake Redwood project will be \$1 million dollars short, discussion on how this may be attained.
- Water Task Force/Nyquist: no meeting
- SW JPO/Mohn: no meeting
- RC&D/Nyquist: Annual meeting, all the Lyon SWCD Board attended. March 26th executive meeting where funding requests will be reviewed.
- Area V Association / Meulebroeck: Meeting is tomorrow
- County/Stensrud: water plan update, documents were signed to extend the deadline for the update to be complete until the end of this year, Dec 31, 2008.  
Wetland banking acres that Lyon County owns, BWSR recommended \$13,770 per acre  
Northern Con age is looking at additional acreage for gravel.

Chairman requested any additional items that needed to be presented at this time.

Date for next meeting: March 25, time: 10 AM

Hearing none, requested a motion for adjournment.

Motion by Prairie, second by Nyquist that the meeting adjourns. Motion carried on a unanimous voice vote.  
Meeting adjourned at 11:50 AM

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Chairman, Lyon SWCD

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Sec/Treasurer, Lyon SWCD