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LYON SOIL & WATER CONSERVATION DISTRICT
Minutes of Regular Board of Supervisors Meeting
April 28, 2009

Meeting called to order by Sec/Treasurer Prairie at 7:08 PM

Pledge of Allegiance

Vice Chair Crowley entered the meeting at 7:12 PM, Prairie turned chairmanship over to Crowley.

Supervisors Present: Nyquist, Prairie, Crowley & Meulebroeck

Staff Present: Anderson, Louwagie, DeBeer & Thomazin

Lyon County Commissioner Stensrud

Crowley asked for any additions to the Agenda, none were offered

Minutes of the March meeting were presented for review. Chairman asked for any additions or corrections, hearing none requested a motion for approval.

Motion to approve the minutes of the March meeting was made by Meulebroeck, second by Prairie. Motion carried on a unanimous voice vote.

Treasurers Report and Bills Payable:

Anderson reviewed the March treasurers report as was mailed ~ hearing no corrections; Chair requested a motion to file the report subject to audit.

Motion made by Nyquist, second by Meulebroeck that the Treasurers Report for the month of March be filed subject to audit. Motion carried on a unanimous voice vote.

Bills Payable:

Anderson passed copies of the Bills due to date, gave printed checks and invoices to the Sec/Treasurer for review and signature. Anderson reviewed the bills payable. Chair requested any questions for the bills, hearing none asked for a motion for payment.

Motion made by Prairie, second by Nyquist that the bills be paid as presented and that the Sec/Treasurer sign the checks. Motion carried on a unanimous voice vote.

UNFINISHED BUSINESS

Thomazin reviewed with the staff, supervisors and the board the Freedom of Information Act (FOIA) and its limitations on the information that is considered public. As conservation partners that work with many programs that include information that is considered public by state law and private by the Federal laws it is necessary for all staff, board members and others to understand that some information cannot be released.

Thomazin reviewed the agreement that the SWCD staff and board are asked to sign acknowledging that they understand what information that is not considered public.

Lyon SWCD Board, staff and County Commissioner Stensrud signed the Conservation Cooperator Agreement forms, these will be forwarded for signatures from area staff and copies will be maintained in files.

Thomazin reviewed the Memorandum of Understanding that the SWCD/NRCS have in place.

FEEDLOT AGREEMENT WITH LYON COUNTY:

Anderson gave copies of the agreement to the Board. Board reviewed and discussed items on the Agreement.

Motion by Meulebroeck, second by Prairie that the SWCD enter into the agreement and the Vice-Chair sign. Motion passed on a unanimous voice vote.

NEW BUSINESS

2009 State Convention Resolutions: Anderson gave copies to the Board members on format for any resolutions that the Lyon SWCD would like to present to the Area V meeting in June to be considered for voting at the 2009 State Convention.

Emerald Ash Borer: Discussed the control measurers. Must spray before the ash borer infests the tree.

DISTRICT CONSERVATIONIST REPORT

Jamie Thomazin

1026's and Certified Wetland determinations are still coming in

RC&D: Approved \$19,564 in projects plus 2 dry hydrant applications that will go to the DNR program. One of the applications is for a Grazing Tour to be held in Murray County.

EQIP: sign-up, taking anytime. Ranking will be done the end of May. These will be cost shared at 75% this year.

RIM/WRP: sign-up is going on now.

CSP: (Conservation Stewardship Program) May get a few more points on some, waiting for more information and training and also a signup period.

Economic Stimulus ideas, looking for ore, Will be going to Iowa on May 7th to tour the pelleting plant with commissioners and county staff.

DISTRICT CONSERVATION TECHNICIAN REPORT

Laura DeBeer

Several new tree sale possibilities and c/s contracts, 8 total and 4 matting jobs

Arbor Day Trees: delivering to the schools and giving presentations

Have done a couple of feedlots with County staff

Completed Nutrient Management training will have to do a plan to become certified

We have a whistle blower on a potential Wetland Conservation Act violation will be working with BWSR on this.

Attending 3-day terrace training here in Lyon County through the Area office

Attended MNFarm training in Lincoln County put on by U of M, the staff that designed the program

Will be starting tree planting as soon as works with weather and soil conditions.

ADMINISTRATORS REPORT ~ Rose Anderson

- Attended the SWMn Technical Service Meeting April 1, report at end of meeting
- Attended an Area V NRCS training committee meeting April 14
- Worked on items for the Feedlot Agreement
- Approved and forwarded a couple of AgBMP loan applications
- Did reports for MN Counties Insurance Trust, Sales tax, AgBMP loan program
- Catching up on filing and cleaning files
- Attended a Des Moines Watershed meeting developing actions items for the TMDL Plan for the watershed
- Developed an additional information for Economic Stimulus fund application
- Final financial report for the Feedlot Water Quality grant for 2007, needs treasurers signature
- Resolution information for 2009
- Dental Insurance
- Muchlinski Position ~ gave copy of letter received from Yellow Medicine on possibility of having to pay unemployment as the Yellow Med SWCD will be laying him off for the summer.
- Audit of 2008 financial records, authorization to contact Holmberg.

Motion made by Prairie second by Nyquist that Anderson send a letter to Holmberg requesting a bid for an audit of the 2008 financial records. Motion carried on a unanimous voice vote.

- Membership in Turkey Federation various options if want to participate

Motion by Prairie second by Meulebroeck that we donate to the Turkey Federation. Motion carried on a unanimous voice vote.

State Cost Share applications:

Name	Contract #	Project Type	Project Total	C/S requested	Funding source
James Regnier	7/08MPCA	Waterway	\$5,030.00	\$3,772.00	MPCA CWL grant
Eleanore Sellman	4/09	Windbreak	\$8,615.14	\$3,365.00	2009 Reg State C/S
Greg Deutz	3/09	Well Sealing	\$500	\$10000	2009 Reg State C/S
Gene & Betty VandeVeire	8/09	Windbreak	\$1,500.00	\$1,050.00	2009 Reg State C/S
Jeremy Jensen	7/09	Windbreak	\$680.00	\$450.00	2009 Reg State C/S
Marcella Traen	6/09	Windbreak	\$4,100.00	3,000.00	2009 Reg State C/S
Chuck Scott	5/09	Windbreak	\$5,300.00	\$1,950.00	2009 Reg State C/S
Justin Pesch	28/08	Windbreak	\$564.90	\$415.00	2008 Reg State C/S
Aaron Thoof	27/08	Windbreak	\$1,175.00	\$850.00	2008 Reg State C/S
Dennis Vercruysse	29/08	Windbreak	\$706.40	\$480.00	2008 Reg State C/S

The waterway and Windbreaks are funded at 75% of eligible costs or allowable amount according to State Cost Share rules. The well sealing is at 20% of the costs. These rates are also the SWCD adopted rates.

Motion by Meulebroeck, second by Prairie that the cost share contract be approved at the rate stated. Motion carried on a unanimous voice vote.

Need to complete the Operational Handbook, review Employee Policy book, develop training plans for staff and Board part of *Performance review and Assistance Program (PRAP)* will start working on them. I have done some work but just received better guidance from BWSR this past week so can get going on making sure completed correctly. We may not have a lot of notice when they decide that they will be coming to our office so want to make sure that everything is up to what they are looking for. We have a lot of it done but need to complete a few items.

I have also re-done the web site ~ visit www.lyonswcd.org

Discussion was held on contracting for the matting projects. Anderson and others will be looking for someone that will be able to do this.

SUPERVISORS REPORTS

RCRCA/Mark Meulebroeck: Meeting held April 20th. Contracts approved for Bloome and Johnson. Will be entering into a new Joint Powers Agreement for RCRCA. Board was given a copy of the current agreement for review.

WATER TASK FORCE/Nyquist: Anderson attended a meeting where the Feedlot agreement was discussed, also discussed was a change in the by-laws and a new name “Natural Resources and Recreation Board” anderson also gave a copy of a document that is on the county web site under the water plan. Anderson feels that there seems to be a lot of duplication being started where there is no need.

SWJPO/Mohn: Anderson attended the meeting and passed out typed notes from the meeting. The organization will also be re-signing the Joint Powers Agreement in June.

RC&D/Nyquist: Jamie reported on results. There was an exec meeting on April 16 and again before the meeting on the 22nd.

Area V Supervisors Assoc/Meulebroeck: there has not been any planning meetings, the next meeting is on June 18th, do not know the agenda or location but looking at Pipestone.

NEXT MEETING DATE IS May 26, at 7 PM

Vice Chair asked for any additional items for discussion, hearing none requested a motion for adjournment. Motion by Meulebroeck, second by Nyquist that the meeting be adjourned. Motion passed on a unanimous voice vote.

Meeting adjourned at 9 PM.

Chairman, Lyon SWCD

Sec/Treasurer, Lyon SWCD