



SOIL AND WATER
CONSERVATION
DISTRICTS...

"Helping bring YOU clean water"

Lyon Soil & Water Conservation District

1424 E. College Drive, Suite 600

Market Street Office Complex

Marshall, MN 56258

Phone: 1-507-537-0396 ext. #3

Fax: 1-507-532-7479

Web: www.lyonswcd.org

MINUTES OF REGULAR BOARD OF SUPERVISORS MEETING
LYON SOIL & WATER CONSERVATION DISTRICT
August 25, 2009

Meeting called to order by Vice Chairman Crowley at 7 PM

Pledge of Allegiance

Supervisors present: Crowley, Prairie, Nyquist & Meulebroeck

Staff present: Anderson, Louwagie, Thomazin & Voigt

Lyon County Commissioner: Rodney Stensrud

Chairman asked for any additional agenda items. Anderson reported that we have received direction on additional items being added to the agenda. MCIT has stated that items should not be added to the agenda at the meeting as it is necessary that the SWCD agenda be posted with items that require board action prior to the meeting. This would not include items that are normal business such as grant agreements etc.

Should a member of the public attending the meeting request that they are able to present a topic; the Board can listen and then offer to put on the next meetings agenda. That allows the public to be aware that it will be discussed and others may be able to attend should they wish.

Minutes of the July meeting were reviewed as mailed. Motion by Meulebroeck, second by Prairie that the minutes be approved as received. Motion carried on a unanimous voice vote.

Treasures Report: Anderson reviewed the completed financial reports for the month of July. Chairman accepted the report and it is to be filed.

Bills Payable: Anderson presented copies of the bills due, checks and invoices for the bills. Anderson reviewed the bills with the Board. Motion by Prairie, second by Nyquist that the bills are approved for payment and the Treasurer sign the checks. Motion carried on a unanimous voice vote.

Anderson reported on the CD's. They all are up for renewal in the month of September. Anderson advised that we may not want to renew all as we may need the funds for operation. Discussion was held on the requirement that the SWCD have at least 3 months funds in reserve. If we cash in two \$10,000 CD, we will be at the very minimum that the State wants us to have. Motion by Prairie, second by Nyquist that we cash the CD's and look at a different bank to renew as the interest rate is higher in other financial institutions. Anderson is to arrange to cash the CD's on the due dates and place the funds into

The Wells Fargo Savings account. Anderson is to check on rates at the State Bank of Taunton to see if we would invest \$20,000 in a 6 month CD what the interest rate would be. Motion carried on a unanimous voice vote.

UNFINISHED BUSINESS

- Conservation Tech update: Laura is in Sioux Falls for daily monitoring of herself and the baby. So far everything is going well.
- Wetland Delineations: BWSR has stated that we are obligated to provide trained staff to perform wetland delineations for the tech side of the Wetland Conservation Act. Anderson has arranged with Redwood and Lincoln SWCD's to provide this as needed and their staff is available.
- Feedlot Inventory: Anderson and DeBeer met with John Biren and Roger Schroeder from the Lyon County Planning and Zoning. As DeBeer was not able to go into the field and could only work in the office shorter hours, we were looking at perhaps working together on each feedlot inventoried. If county or volunteer staff did the field work, Laura could complete the in-house work that needed to be done. Biren referred to the agreement that stated the SWCD was to do the entire process with each landowner other than entering into e-link which the county had decided they would do. John & Roger did not feel that the County Board would go along with changing that. He also stated that the County would be cut from the state (unsure why that was added as was not pertaining to the MPCA grant being cut for the inventory)

Concern items were expressed:

- Biren had not given the quarterly report as promised to the county board as he did not want to report that the SWCD had not completed any at the end of the first quarter.
- Schroeder stated that his slack time was approaching and would try to complete several inventories but after the middle of Sept they probably would not be doing any as it was his busy time with other job duties and that landowners would probably be starting harvest
- It was understood that probably little would be done by the county on this project until the beginning of January 2010.
- Biren did restate that he was obligated to complete close to one-half of the project by April 1, 2010

Final status looks as though the district will not be able to participate in the inventory until Jan 1, 2010 or before if Laura is able to.

- Tree Program update: We will need to start promoting the program; so far we have no sales for 2010.

NEW BUSINESS

- Computers/Internet: SWCD will have to be on its own internet service and computer system within the next few months. Anderson has contacted ECSU who has worked with other SWCD's for this service. It would include setting up our own server, connecting the computers and all the wiring as well as helping with internet service. We also will need to purchase a computer for Bernie and a laptop as the one we have is obsolete. We will need our own software also. At this time we do not need our own phone service. The estimate that I have so far is between 8-10 thousand dollars but that is strictly an on the spot thought. ECSU will be getting back to us on the complete package with items listed separately so that we can eliminate if we need to. Anderson will have more definite numbers for the September meeting.

Motion by Prairie, second by Nyquist that Anderson continues as long as it stays at or below the estimate. Motion carried on a unanimous voice vote.

- Lease: NRCS in the past has carried the SWCD under its lease and billed at the end of the year. During Audits held on the federal level in 2009, this was cited as a practice that may not continue. The States are paying the lease from their allocations for the year but when the SWCD reimburses for the rent, the funds are put into the federal general fund and not reimbursed to the State or Federal NRCS budgets. NRCS requested that we have our own leases in place by October 1, 2009. Anderson will be working with the building owner to develop our own lease with the same criteria as we have now with the Federal agencies but being billed directly from Carr Properties. We will have this for the September 22, 2009 meeting for Board approval and signature.
- Grant Contract with BWSR for the fiscal year 2010/2011: this is for General Service \$22,754, RIM/CREP Easement Services \$9,744 and State Cost Share \$ 13,554.

Motion by Prairie, second by Nyquist that the Chair signs the agreement and Anderson forward to BWSR. Motion carried on a unanimous voice vote.

- SWCD Signage: Prairie stated that he and Meulebroeck have discussed the need to replace the 4 signs that we have on State Highways entering Lyon County. As they are in extremely poor condition, they felt that the supervisors could donate per diem to replace the signs as our budget does not have available funds at this time to cover the costs. Board reviewed the sign ideas that we received from Melanie Pamp and discussed other options. At this time it is estimated that they probably will cost \$200 apiece to replace but Anderson is to check into other sources also. Mentioned by Stensrud was a sign that the City of Minneota put up and he will check to see what company did that and let Rose know.

Anderson will report on cost options at the September meeting.

NRCS Report

David Voigt

- Construction has started on several projects where the crop was small grain that has been harvested
- Tiling requests are coming in to be completed after the harvest
- We have had several landowners coming in for information on the CSP program
- Last date to submit payment requests for 2009 EQIP contracts is September 15, 2009
- Will be busy with the year end reporting for NRCS

Administrators Report

Rose Anderson

- Working to keep caught up on my work as well as Laura's
- Have entered into e-link cost share projects
- Reviewed two DNR waters permits and made comments
- Visited well sealing sites to see if had the indicators need to be funded for sealing. (3)
- Raingarden site in Minneota ~ because of water problems in basements not considered a good area for a raingarden without making the cost to great
- Worked with Jamie on CSP promotion and meetings
- Yellow Medicine River watershed Tech meeting

- Audit work completed will be on Sept agenda
- Laura was to be doing work with DNR staff on possible Native Buffer c/s areas, I have contacted them and told them that I will be working with them and there is a site that I will be contacting the landowner on.
- We probably have a Wetland violation near Cottonwood, will be working with DNR enforcement to follow up on.
- Completed paper work for Laura for short term disability
- Updated web site with new programs and conservation farmer as well as minutes/agenda
- Submitted report to MPCA on funds, received notice today that more is now wanted. Will be submitting request for payment of Myhre contract(after the fact for MPCA grant)
- Completed Weedman Outstanding Conservationist material and submitted to state
- WCA: Met on Menards site as they applied to use part of the credits, it was rejected by the TEP panel as there is no water available to support wetland(no construction yet), there are noxious weeds and plan does not show who will be taking care of that and the City of Marshall is working on an access road with sidewalk that looks as if it is taking part of the wetland banking area and that will need to be address by probably reducing the banking area. *Motion by Prairie, second by Meulebroeck that the Lyon SWCD Board acting as the Local Government Unit for the State Wetland Conservation Act approves the recommendation of the TEP panel on the Menards site. Motion carried on a unanimous voice vote.*
- Closing office due to staff needed elsewhere. *Motion by Meulebroeck, second by Prairie that should the SWCD staff need to be at a different location and NRCS staff is unable to remain in the office, the office can close. Motion carried on a unanimous voice vote.*
- Rusle II training on Sept. 24th in Redwood Falls program used by e-link (BWSR cost share) to report reduction in pollutants. There is no charge for this training and Anderson plans on attending as DeBeer is not available to do the needs for the cost share contracts.

State Cost Share requests:

Name	Contract #	Project Type	Project Total	C/S request	Funding source
Payment requests					
Beverly Evans	11/09	Well decom	650.00	130.00	Lyon SWCD c/s
Gary Lavoy	31/08	Well decomm	500.00	100.00	Lyon SWCDc/s
Harvey Myhre	6/08 & 4/09	Water & Sed Basins	12,624.20	5585.00 3883.15	MPCA 319 funds BWSR CWL 19
Don DeLanghe	10-09	Well decomm	575.00	105.00	Lyon SWCD c/s
NEW APPLICATIONS					
William Cherp/Lincoln	6/09YMCWLDO	Water & Sed Basin	11,000.00	8250.00	BWSR CWL for YM 2009
Tom Barber/Lincoln	5/09 YMCWLDO	Water & Sed Basin	6,900.00	5,175.00	BWSR CWL for YM 2009
Wayne Oftedahl/YM	3/09 YMCWLDO	Water & Sed Basin	21,720.00	5,919.00	BWSR CWL for YM 2009
Tom Regnier	12/09	Well decomm	375.00	75.00	Lyon SWCD c/s
Larry Evans	13/09	Well decomm	764.00	152.80	Lyon SWCD c/s
Cory Miller	14/09	Well decommission	850.00	170.00	Lyon SWCD c/s

Anderson reviewed the contracts with the Board.

The well sealing is at 20% of the costs. These rates are also the SWCD adopted rates.

Chair asked for any discussion on these contracts.

Motion by Meulebroeck that we approve the payments and applications, second by Nyquist

Motion carried on a unanimous voice vote.

Supervisors Reports

RCRCA/Meulebroeck: Doug received a satisfactory annual review and received a 2% increase in salary. Joint Powers agreement for RCRCA, reviewed with Board. Motion by Prairie, second by Nyquist that Meulebroeck is authorized to sign the agreement at the next RCRCA meeting. The agreement is for one year. Redwood had a contract for a project that after discussion at the RCRCA meeting it was decided that recommendation to the landowner be made that bids be gotten for the project as the one contractor that the landowner received a bid from was over the engineers estimate that the project should cost. The RCRCA Board approved award of the contract to the lowest bidder and that Doug can go ahead and award the bid so that the project can move forward.

Water Task Force/Nyquist: Aug 20th a meeting was held. John reviewed the new county ordinance on septic systems, watertask force will review and make recommendations at the next meeting.

SWMN JPO/Crowley: no meeting

RC&D/Nyquist: Meeting to be September 9th

Area V Supervisors Assoc/Meulebroeck: no meeting

County/Stensrud: invited everyone to the jail open house on August 27th.

Next Board meeting date: September 22, 2009 at 7 PM, SWCD meeting room

Motion made by Meulebroeck, second offered by Prairie that the meeting be adjourned. Motion carried on a unanimous voice vote.

Meeting adjourned at 9:15 PM

Chairman, Lyon SWCD

Sec/Treasurer, Lyon SWCD