



1424 East College Drive - Suite 600
Market Street Office Complex
Marshall Minnesota 56258

phone (507) 537-0396 ext. 3
fax (507) 532-7479

**Lyon Soil & Water Conservation District
Minutes of Regular Board of Supervisors Meeting
January 27, 2009**

Meeting called to order by Chairman Meulebroeck at 10 AM
Pledge of Allegiance

Supervisors Present: Meulebroeck, Prairie, Crowley & Nyquist
Supervisors Absent: Mohn
Staff present: Anderson, Louwagie, DeBeer, Timmerman
Lyon County Commissioner present: Steve Ritter

OATH OF OFFICE: Prairie, Meulebroeck & Crowley recited the Oath of Office, these were witnessed by Anderson and notarized.

- Minutes of the December 2008 meeting were reviewed as mailed. Motion by Nyquist, second by Prairie that the minutes be approved and filed in record book. Motion carried on a unanimous voice vote.

- Treasurers Report and Bills Payable:
Anderson reviewed the Treasurers report as mailed.
Anderson distributed copies of the bills payable and supporting invoices which were reviewed with the Board.

Motion made by Prairie, second by Nyquist that the Treasurers Report be accepted as presented and filed for audit. Bills payable be paid and checks signed by Prairie and Anderson. (Copy of Bills Payable and Treasurers Report available at the SWCD office)
Motion carried on a unanimous voice vote.

UNFINISHED BUSINESS

- Budget for 2009: Anderson gave copies of a proposed budget and requested that the Proposed Budget be approved for purposes of Annual Planning and 5-year comp planning. It can be revised on review dates or in the case of funding changes.

Motion by Nyquist, second by Crowley that the document be approved as presented and open to revision if needed.

Motion carried on a unanimous voice vote.

NEW BUSINESS:

▪ Officers 2009:

Policy in past has been to rotate officers. If this is continued the following would be the rotation:

- Chair: Jon Mohn
- Vice-Chair: Gary Crowley
- Sec/Treasurer: Steve Prairie
- PR&I: Otto Nyquist
- Member: Mark Meulebroeck

Motion by Prairie, second by Nyquist that this rotation be followed and the above be the officers for 2009.

Motion carried on a unanimous voice vote.

Meulebroeck turned the meeting chairmanship over to Crowley.

▪ Committee Assignments for 2009.

Chairman Crowley asked if there were any Board members that would like to change assignments or if they wanted to continue serving as for 2008.

Motion by Meulebroeck, second by Nyquist that the committee assignments remain as 2008.

Motion carried on a unanimous voice vote.

<u>Committee</u>	<u>Members</u>	<u>Alternate</u>
Personnel:	Prairie, Meulebroeck, Anderson	Nyquist
SWMN JPO:	Mohn	Anderson
RCRCA:	Meulebroeck	Nyquist
Yellow Medicine Advisory:	Crowley	Prairie
Water Task Force:	Nyquist, Anderson	Mohn
RC&D:	Nyquist	Prairie

▪ Designation of Financial Institutions for 2009:

Wells Fargo: Savings, Checking and 3 Certificates of Deposit as well as a safety deposit box that holds the original CD's. The deposits are covered by securities held by the bank.

Bremer Bank: savings with ability to write checks. They do charge for the checks that are written.

Anderson suggests that the Bremer account be closed and moved to the Wells Fargo savings account.

Motion by Prairie, second by Meulebroeck that the accounts at Wells Fargo remain and that the Bremer Account be closed and moved to Wells Fargo. Prairie and Anderson will do this after the February regular board meeting.

Motion carried on a unanimous voice vote.

- Bid opening for the 1995 Truck:

Chairman Crowley opened the bids as received.

Amount	Name	Address
\$2,801.00	Nils Anderson	2833 170th Avenue, Taunton, MN 56291
2,100.00	Gordon Bakker	2228 Co. Rd.2, Balaton, MN 56115
1,527.00	Tony Croatt	PO Box 72, Madison, MN 56256
1,210.00	Gary Crowley	2994 210th Avenue, Marshall, MN 56258
1,057.00	Troy Arends	664 211th Street, Pipestone, MN 56164
800.00	Mike DeSmet	3086 130th Ave, Minneota, MN 56264
775.00	Dean Vroman	2349 CoRd 11, Milroy, MN 56263
503.00	Crystal Hoffman	9095 1st Street East, Clara City, MN 56222

Motion by Meulebroeck, second by Prairie that the highest bid be accepted. Anderson at \$2,801.00. Anderson will contact the successful bidder and arrange for payment and transfer of title. Anderson will also notify the other bidders of the results.

Motion carried on a unanimous voice vote.

- Other: Prairie shared an article from the Land newspaper on controlled drainage. He thought it was a good concept. Sites that have done this as a pilot or demonstration project were discussed. Prairie thought it should be looked into farther and would be interested in trying on an area of his property.

DISTRICT CONSERVATIONIST REPORT

Jamie absent, Mike Timmerman reviewed projects completed in the past year and the anticipated work load for 2009 at this time.

Report available at office

DISTRICT CONSERVATION TECHNICIAN REPORT

Laura DeBeer

- Will be beginning Nutrient Management planning course to be certified. There will be costs to this training.
- Working on learning designing projects, Mike T. is helping me
- Will be attending Living Snowfence training
- Also the Working Lands Initiative has held meetings
- We have a landowner interested in a possible Wetland Banking site.
- Completing the input of cost share project and WCA workload into e-link reporting

ADMINISTRATORS REPORT

Rose Anderson

- Worked with Yellow Medicine SWCD on final month of Jims employment, leave time, insurance
- Worked on Final financial report for 2008 & Annual Plan
- Completed and submitted AgBMP loan report for 2008 and request for funding 2009
- Completed Annual report for MPCA 319 funding
- Requested re-imburement for two contracts paid through 319 funds, received one already(Verhelst)
- Adoption of Water plan as comp plan, Anderson read resolution.
Motion by Prairie, Meulebroeck moved for adoption, second by Nyquist. Motion carried on a unanimous voice vote.
- Meeting with Lyon county park board, Thursday, January 29th, 3 PM
- Cost Share Close out, 2007 C/S year. Sec/Treasurer reviewed and signed.
- Tracy Sportsman show, after discussion it was decided not to participate in 2009
- Legislative Day Feb, 2009
- Area V meeting Feb 19, attendance Meulebroeck, Prairie, Nyquist, Anderson
We need to remember that we will be paying for everyone that pre-registered.
- Meeting to finalize Annual Plan 2009 Feb 10th, employee reviews also
- Insurance premium questions, dental is a problem as Blue Cross is saying that you have to have medical insurance to have dental and cannot have dental if not on medical.

▪ State Cost Share Contracts:

1) Requests for payments:

Contract #	Name	Type	Encumbered amount	Payment request
26/08	Kevin Grimes	Well sealing	138.50	138.50
New Contract applications				
6/08MPCA	Harvey Myhre	Grassed waterway	7,447.42	

RCRCA Contracts

Request for Amendment to contract dollars

Contract #CP319-09-03 RCRCA, Bloome Doom pond, requested additional funds of \$4,860.00

Request for Amendment for Time:

Virgil Johnson, RCRCA contract

The above cost share amounts are paid on 75% of eligible costs of the project or the allowable rate as set by Cost Share rules and Lyon SWCD policy. The Well sealing will be cost shared at the rate of 20% per Lyon SWCD policy for well sealing.

Motion for approval of the New Contract, payments and recommendation for Amendment of Bloome Doom pond project to RCRCA ~ made by Nyquist, second made by Meulebroeck. Motion carried on a unanimous voice vote.

Grant Agreement with BWSR for CWL funding award

\$100,000 for projects and \$20,000 for T&A was awarded. These funds will be shared by Lyon, Lincoln and Yellow Medicine SWCD's in the Yellow Medicine river watershed area.

Motion by Meulebroeck, second by Prairie, that the Chair signs the contract and it is forwarded to BWSR. Motion carried on a unanimous voice vote.

There will be a brainstorming session for 3/8 sales tax dollars in March. Looking for new project ideas.

SUPERVISOR REPORTS

- RCRC/Meulebroeck: Met on Jan 26th. Will be getting 319 funds for projects. Not sure when will be available. Talking about a project that will take aerial photos of river areas. Cost will be in the area of 4M. This is proposed and would be through grants.
- Water Task Force/Nyquist: Meeting this Thursday on Feedlot delegation
- SW JPO/Mohn: not present. Anderson reported that we will not have to pay \$1,000 as JPO received funds from the Minneota Project.
- RC&D/Nyquist: Meeting Feb 11, Annual meeting
- Area V Supervisors/Meulebroeck: Meeting on Feb 19th
- County/Ritter: There are serious budget concerns for 2009. Do not know at this time how large an impact it will have on all services.

NEXT MEETING DATE: February 24, 2009 ~ 10 AM

Chair asked for any additional items that need to be discussed, hearing none requested a motion for adjournment.

Motion by Prairie, second by Nyquist that the meeting be adjourned.
Motion passed on a unanimous voice vote.

Meeting adjourned at 12:30 PM

Chairman, Lyon SWCD

Sec/Treasurer, Lyon SWCD