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MINUTES OF REGULAR BOARD OF SUPERVISORS MEETING
Lyon Soil & Water Conservation District
July 28, 2009

Meeting called to order at 7 PM by Chairman Mohn
Pledge of Allegiance

Supervisors present: Mohn, Crowley, Prairie, Nyquist, Meulebroeck
Staff present: Anderson, Thomazin, Louwagie, DeBeer
Lyon county Commissioner: Stensrud

Minutes of June board meeting: Chairman asked for any additions or corrections to the minutes as previously mailed. Anderson stated that the c/s contract #'s for Lavoy & DeLange need to be added to the minutes. Motion by Meulebroeck, that the minutes be approved with the correction. Second to the motion was offered by Crowley. Motion carried on a unanimous voice vote.

Treasurers Report: Anderson reviewed the treasurer's report for June as previously mailed. Chairman asked for and discussion on the report. Chairman asked for a motion. Motion to file the treasurer's report for future audit was made by Nyquist; a second was made by Crowley. Motion carried on a unanimous voice vote.

Bills Payable: Anderson shared copies of the Bills payable, supporting invoices. Anderson reviewed the bills with those in attendance. Chairman requested a motion for payment of the bills and for the treasure to sign the checks for payment. Motion was made by Prairie to pay the bills as presented, a second was offered by Nyquist. Motion carried on a unanimous voice vote.

UNFINISHED BUSINESS

District Capacity Forms: The SWCD Board and Staff discussed each question. The Board signed the form and Anderson will forward the MASWCD

Outstanding Conservationist update: Timmerman and Anderson have visited with the Weedman Partnership, taken pictures and are waiting for the Weedmans to complete the questions and forward to us. After receiving their information Anderson will be completing the form and forwarding to MASWCD.

Audit of 2008 financial records: Anderson has given them minutes, 2008 financial reports. They will be in our office August 18th for the field part of the Audit.

State allocation from BWSR for 2010/2011: we have a reduction of ½ in cost share and a reduction of 900 in administrative funding. There will be an increase in reporting requirements and items that will have to be available on our web site.

NEW BUSINESS

Budget to Actual for the first ½ of 2009: Anderson gave each a copy of the budgeted and the actual for the SWCD.

We are definitely going to be looking at a further reduction in and reserved funds. And there is a very real possibility that we will have serious problems at the end of the year. We will need monitor very closely.

We must remember:

- We cannot use State or other C/S dollars for administrative costs
- We must allow reserve funds for accrued sick and annual leave

Anderson requested that the Board adopt the revised budget that reflects the reduction in tree income and increase in costs as well as the reduction in projected state funding.

Chairman asked for discussion. Chairman requested a vote on the revised budget.

Motion by Prairie, second by Nyquist that we adopt the revised budget for the rest of 2009. Motion passed on a unanimous voice vote.

Other:

Discussion was held on having a pot luck supper for the August meeting.

Discussion was held on attendance at the 2009 MASWCD State convention in Duluth. It is a unanimous decision that we will not be attending this year and will not be hosting our Outstanding Conservationist at the event. Considering that item:

It was decided that we would hold off and look at later in the year when we would also host a meal for our Outstanding Conservationist.

DISTRICT CONSERVATIONIST REPORT

Jamie Thomazin

- EQIP: sign-up is finished, we had 25 applications with 23 eligible for funding
- CStP: signup will begin August 10th; will be having training on the program the first week of August.
- Several conservation construction projects are starting, especially on fields that had small grain.
- Dave is in Delaware assisting the NRCS offices
- RC&D: projects are getting completed that were approved this year. Many are coming in under budget
- NRCS will be having an all employees meeting at Del Clark Lake this month. Bill Hunt is planning on retiring the end of this year.

DISTRICT CONSERVATION TECHNICIAN

Laura DeBeer

- Have had a couple of WCA training sessions
- Have received the monitoring report for Menards and a request for release of 15% of the banking credits will be meeting with the TEP on August 6th to visit and review.
- Cleaned out the tree shed
- Started working on the Feedlot inventory this week.
- Was out on vacation the week of July 20-24th.

ADMINISTRATORS REPORT

Rose Anderson

- This past month was spent getting caught up on filing and updating spreadsheets on programs
- Completed the project report on the Minneota Streambank project
- Working with the YM Watershed on establishment of a rain garden near CJ's Bar & Grill
- Attended Wetland Conservation Act Training in Redwood Falls, the new rules are defiantly going to require more time in paperwork
- Sat in on the CRP program on new practices and review of changes in old teleconference
- Yellow Medicine River watershed Tech meeting
- Started Audit of 2008, will be in our office Aug 18th
- Worked on Budget projection for this year
- Completed two AgBMP loan applications totaling \$55,530.00
- Will be visiting with Weedman's on Thursday with Mike Timmerman assisting on practices
- Will be doing the final paper work and close out forms for Cost Share year 2008. Which will trigger a state audit by BWSR of the year's contracts.
- Received quotes from Melanie Pamp on badges for shirts and sign replacement

State Cost Share payment requests:

Name	Contract #	Project Type	Project Total	C/S requested	Funding source
Marcella Traen	06/09	Windbreak	\$4,322.42	\$3,000.00	Lyon SWCD c/s
Ed Leonard	30/08	Windbreak	3,974.61	2,936.61	Lyon SWCD c/s
NEW APPLICATIONS					
Beverly Evans	11/09	Well decommission	650.00	130.00	Lyon SWCD c/s

Anderson reviewed the contracts with the Board.

The well sealing is at 20% of the costs. These rates are also the SWCD adopted rates. Field windbreaks are funded at 75% of eligible costs as determined by State Rules.

Chair asked for any discussion on these contracts.

Motion by Nyquist that we approve the payments and applications, second by Meulebroeck. Motion carried on a voice vote.

SUPERVISORS REPORTS

- RCRC/Meulebroeck: Met on June 20th. NRCS will be asking RCRC to return the vehicles that they have been using. RCRC will have to purchase a vehicle. August 20th there will be a meeting at the MPCA meeting room on the TMDL plans for the Redwood watershed.
- WaterTask Force\ Nyquist: No meeting
- SW JPO/Crowley: No meeting
- RC&D/Nyquist: next meeting date is August 26th
- Area V Supervisors Meeting/Meulebroeck: No meeting
- County/Stensrud: August 24th, open house at jail.

Next Board meeting will be August 25

Meeting adjourned by Chairman at 9:20 PM.

Chairman, Lyon SWCD

Sec/Treasurer, Lyon SWCD