



1424 East College Drive - Suite 600
Market Street Office Complex
Marshall Minnesota 56258

phone (507) 537-0396 ext. 3
fax (507) 532-7479

**Lyon Soil & Water Conservation District
Minutes of Regular Board Meeting
June 23, 2009**

Meeting was called to order by Vice-Chair Crowley at 7 PM
Pledge of Allegiance

Supervisors Present: Prairie, Nyquist, Meulebroeck, Crowley
Supervisors Absent: Mohn
Staff Present: Anderson, Louwagie, Thomazin, DeBeer
Lyon County Commissioner: Stensrud

Chairman asked for any additions to the Agenda, none were offered, Agenda approved

Minutes of the May regular Board meeting were reviewed as mailed. Chair requested any additions or corrections to the Minutes, hearing none requested a motion for approval.

Motion by Meulebroeck that the minutes be approved as presented. Motion was second by Nyquist, Chair asked for any discussion, hearing none asked for a voice vote.

Motion approved unanimously on a voice vote.

Treasurers Report: Anderson reviewed the treasurer's report for the month of May as was mailed prior to the meeting. Chairman requested any discussion, hearing none asked for a Motion.

Motion made by Nyquist that the Treasurers Report for the month of May be accepted as presented and filed for future audit. Motion second by Prairie. Chair asked for any additional discussion, hearing none requested a voice vote.

Motion approved unanimously on a voice vote.

Bills Payable for the month of June: Anderson reviewed the bills and shared copies of the bills, Anderson also requested that the Board approve the payment of sales tax payable due after June 30.

Chairman requested a motion. Motion was made by Nyquist that the Bills be paid as presented including the Sales tax payable. Motion second by Meulebroeck. Chair asked for any additional discussion, hearing none requested a voice vote.

Motion approved unanimously on a voice vote.

UNFINISHED BUSINESS:

- Audit Bid for the Financial Records of 2008: Anderson reported having received a bid from Holmberg in the amount not to exceed \$1,400.00. Chairman asked for any discussion, after reviewing the information received from Holmberg, requested a motion.

Motion made by Meulebroeck that the Lyon SWCD accept the bid and the Chair sign the contract. Motion was second by Nyquist. Chair asked for any additional discussion, hearing none requested a voice vote.

Motion approved unanimously on a voice vote.

- State Cost Share audit report for the cost share years of 2006, 2007 regular cost share and for the 2007 Special Feedlot cost share:

Anderson gave copies of the report from BWSR, Dave Sill to the Board. There were no significant items but were a couple of suggested items. The Board accepted the Audit for the cost share years and it will be included in the official minutes of the board.

- By-Laws for the Lyon SWCD: Anderson had included copies in the Board packets that were mailed earlier for review before the meeting. Anderson reviewed the need for the By-Laws as guidance documents for the Board, staff and the public as to how the SWCD is to operate.

Chairman requested any additional discussion, questions or changes to the document. Anderson stated that this document needs to be reviewed at least every couple of years to ensure it meets with the needs of the SWCD as well as complying with and changes in laws.

Chairman requested a motion for this document. Motion was made by Prairie the By-Laws be adopted and subject to timely review as needed. Second was made by Meulebroeck. Chair asked for additional discussion, hearing none requested a vote.

Motion approved unanimously on a voice vote.

Chair asked for any additional unfinished business. None was offered.

NEW BUSINESS

- **DNR Well reading contract:** We have the 2009 contract with DNR for the reading of one well in Lyon County. Chairman requested discussion, hearing none requested a motion.

Motion was made by Meulebroeck that the SWCD enter into the agreement. Second was offered by Prairie. Chair asked for any discussion. Question was asked as to how long it took to read the well, DeBeer stated that the well is close to Marshall and in total took about one/half hour to complete the process. We read them all but three months of the year.

No additional discussion offered and Chairman requested a voice vote.

Motion approved unanimously on a voice vote.

- **2009 MASWCD Awards:**

Anderson passed out copies of the District Capacity forms.

Anderson asked for input as to the Candidate the SWCD would like to choose for the Outstanding Conservationist for 2009. Staff and Board made 3 suggestions. After discussion Chairman requested that a motion be made.

Motion offered by Meulebroeck that we recognize the Weedman family farms. Motion was second by Prairie. Chair asked for any additional discussion, hearing none requested a voice vote.

Motion approved unanimously on a voice vote.

- **Chairman asked for any additional new business.** Anderson asked if the Chair would entertain a discussion on an alternate representative for the SWMN JPO Board. At present Anderson is the alternate which in most cases would not be a problem but the JPO Board has documents that need signatures and a SWCD Board member is the appropriate person for this. Chairman requested a volunteer; Board members suggested that Crowley be appointed as the alternate for this board. Vice-Chairman Crowley accepted the appointment. Anderson will notify the Murray SWCD (fiscal agent for JPO) and make sure they have contact information for Crowley.

DISTRICT CONSERVATIONIST REPORT

Jamie Thomazin

As of June 23 we have:

EQIP: 14 contracts totaling \$212,042, including:

- 7 Nutrient & Pest Management
- 2 WASCB Projects
- 1 each of: Grassed waterway, Waste impoundment closure, Prescribed grazing system, Dam repair and a new dam.

WHIP: we have on contract that has been approved as this time.

- We had a total of 24 applications and if money is released from other areas we are hoping some of them may be funded.
- We continue to receive 1026 requests for tiling and a few for certified wetland delineations.
- There was an organic workshop today that Dave and I attended.
- We had a 3rd quarter audit of the EQIP contracts and received good comments
- We may have a contribution agreement to offer the SWCD; we will have to see how the funding works out.

Mike Skoglund is working as the engineer on a project for Tim Swanson and a neighbor. The SWCD submitted a funding request for this project through the Redwood/Cottonwood CWL funds administered by Redwood SWCD. It has been approved.

DISTRICT TECHNICIAN REPORT

Laura DeBeer

- Area II assistance: have helped them with delineations of pond sites, met with them and the Army Corp and BWSR to make sure that everything is in place for the permits.
- Wetland mitigation site: Have a request for release from monitoring report which is acceptable if the site meets the criteria that were originally agreed to. Reviewed the site with the Army Corp representative and working on the determination if able to release.
- Native Suffer c/s, we are working with DNR on a few sites that would work for this program
- Feedlot ~ attended a training information meeting here in Marshall with MPCA.
- Inventory of feedlots: at this time is not moving forward, both the County and I have other workload cleaning up. Have received folders on landowners in Rock Lake and will be starting in July.
- Cost Share Contract: completing the final paper work on mainly tree planting sites.
- Wetland determination Appeal: Anderson and DeBeer gave copies of a letter of appeal received from Don DeLanghe on the determination made on an application to clean an area. This determination was made and approved by the Board. It was reviewed with Mr. DeLanghe that two areas would not be approved but there was a possibility that additional areas may be but that we needed a new application that included those areas only. This determination was mailed to Mr. DeLanghe with the information included that he had a window of 30 days to appeal the decision. The 30 day period was passed before Mr. DeLanghe called DeBeer requesting an appeal. He then delivered a letter as is before the Board this evening.

Chairman Crowley requested discussion on this appeal. Dates were reviewed. Chairman requested a motion.

Motion was made by Prairie that the determination and appeal period was clearly stated in the documentation that the landowner received and that the appeal is denied. Second was made by Meulebroeck. Chair asked for any additional discussion. Anderson stated that a registered letter would be mailed to Mr. DeLanghe with the information included that should he choose he must contact BWSR for further appeals and the contact information.

Chairman requested a voice vote.

Motion approved unanimously on a voice vote.

ADMINISTRATORS REPORT

Rose Anderson

- Mohn ~ appoint a replacement for the SWMN Prairie JPO Board
- Amendment for Stream bank project City of Minneota, \$3,000.00
Motion by Meulebroeck that the amendment be approved, second made by Nyquist
Chair asked for discussion, hearing none requested a voice vote. Motion approved unanimously on a voice vote.
- USAAccess, Laura's worked, Bernie and Rose were not able to complete
- Area V Employee meeting, discussed CWL applications and partnering as well as better programs and/or training for Area Supervisors and Staff meetings
- Area V meeting in Pipestone
- Will be meeting on finalizing the Women's Ag Day on June 29th. Date for program is September 9th will be here in Marshall and hope to be able to tour the rain garden at the fairgrounds, Letter from Diane S.
- Will be attending WCA new Rule training on July 21, in Redwood Falls, MN
- YM River Watershed , tile permits
- Lyon County 2009 Fair, discussed and we will not be participating
- Muchlinski : We have received a letter from Yellow Medicine SWCD that he has applied for unemployment due to the YM SWCD laying him off for the summer. We will be charged for a portion of the amount he receives
- Supervisor Employee Orientation and Refresher Conference, St. Cloud July 14-15, 2009

State Cost Share payment requests:

Name	Contract #	Project Type	Project Total	C/S requested	Funding source
Justin Pesch	28/08	Windbreak	589.34	311.30	Lyon SWCD c/s
Gene VandeVeire	8/09	Windbreak	1476.94	1033.56	Lyon SWCD c/s
Dennis Vercruysse	29/08	Windbreak	734.53	480.00	Lyon SWCD c/s
Jeremy Jensen	7/09	Windbreak	701.93	447.97	Lyon SWCD c/s
Eleanor Sellman	4/09	Windbreak	9814.71	3365.00	Lyon SWCD c/s
City of Minneota	CWL/1	Streambank	3000.00	3000.00	Lyon SWCD c/s
NEW APPLICATIONS					
Gary Lavoy	31/08	Well decommission	500.00	100.00	Lyon SWCD c/s
Don Delanghe	10/09	Well decommission	525.00	105.00	Lyon SWCD c/s

Anderson reviewed the contracts with the Board.

The well sealing is at 20% of the costs. These rates are also the SWCD adopted rates. Field windbreaks are funded at 75% of eligible costs as determined by State Rules.

Chairman asked for any discussion concerning these contracts. Hearing none asked for a motion. Motion by Meulebroeck, second by Nyquist that the cost share contract is approved at the rate stated.

Chair requested a voice vote on the motion. Motion approved unanimously on a voice vote.

HANDOUTS:

- Clean Water Funding Proposal
- 2009 Legislative Report
- MASWCD Bits of Tidbits, May/June 2009

SUPERVISORS REPORTS

RCRCA/Meulebroeck: The last meeting was June 15th. Canoe trips were cancelled as the river flow was too low. Revised the MPCA 319 grant contract to extend completion date to Dec, 31, 2009. Annual meeting will be July 20th for the MN River Board. The Virgil Johnson c/s contract was approved.

Water Task Force/Nyquist: Meeting was held June 18th. Funds were awarded to Marshall park memorial for \$3,000, Upgrade of the sewer in Minnesota for \$3,000 and \$82.00 to ADM for the disposal fee for ADM from the items cleaned out of the river.

SW JPO: no report, no meeting attended

RC&D: no meeting

Area V Supervisors/Meulebroeck: Meeting was held in Pipestone June 18th all supervisors attending meeting this evening were in attendance.

County/Stensrud: Met with Poet Energy and toured facilities. YM River watershed. A couple of projects in the works. Anderson offered that the SWMN JPO is doing the engineering estimates and plans for the projects.

Chairman asked if there were any additional business items to be brought before the meeting. None were offered. Chairman requested a motion for adjournment.

Motion to adjourn was made by Meulebroeck, second made by Prairie.

Chair asked for a voice vote.
Motion approved unanimously on a voice vote.

Meeting adjourned at 9:20 PM

NEXT Board meeting date: July 28, 2009, 7 PM

Chairman, Lyon SWCD

Sec/Treasurer, Lyon SWCD

