



"Helping bring YOU clean water"

Lyon Soil & Water Conservation District

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*LYON SOIL & WATER CONSERVATION DISTRICT
MINUTES OF REGULAR BOARD MEETING
OCTOBER 27, 2009*

Meeting called to order by Vice Chair Crowley at 8 PM

Pledge of Allegiance

Supervisors Present: Prairie, Crowley & Meulebroeck

Supervisors Absent: Nyquist & Mohn

Staff present: Anderson

Minutes of the September regular board meeting were reviewed as mailed. Chair asked for any discussion or corrections, hearing none requested a vote.

Motion by Meulebroeck, second by Prairie that the minutes be approved as presented. Motion carried on a unanimous voice vote.

Treasurers Report: Anderson reviewed the treasurer's report for the month of September. Motion by Meulebroeck, second by Prairie that the report be filed subject to Audit. Motion carried on a unanimous voice vote.

Bills Payable: Anderson gave copies of the bills payable to those present and reviewed them. Motion by Meulebroeck, second by Prairie that the bills be paid as presented and the Treasurer sign the checks. Motion carried unanimously on a voice vote.

UNFINISHED BUSINESS

2009 MASWCD Resolutions: due to the abbreviated meeting it was decided that Lyon SWCD will not be submitting votes for this years resolutions.

SWCD Road Sign Report: Prairie stated that the new signs have been installed (4). The backing boards were sanded and painted; the signs were attached to the backing and fastened in place by plastic strips. The phrase, Leaving Lyon SWCD, was also painted on the back of the sign. Anderson showed the members at the meeting a picture she and taken of the one near Taunton. Everyone thinks they look very nice.

An Equal Opportunity Employer/Agency

NEW BUSINESS

Grant Applications for CWF: we will be working on the final applications in the month of November they are due in Dec. It is very evident that there will be many times over the amount available applied for, we are hoping to get part of the money we are applying for.

November Board meeting: discussion was held on the November board meeting time and date.

After discussion ~ Motion by Meulebroeck, second by Prairie that the November meeting be moved to the 19th and be held following the Area V meeting ~ 3 PM. This was due to Supervisors being gone the week of Thanksgiving which would be the usual meeting date.

Anderson will post the change in the office, mail to other board members and Commissioner Stensrud as well as on the Lyon SWCD web site.

There were no reports from District Conservationist or the District Technician as they are not in attendance at the meeting.

Administrators Report

Rose Anderson

- Still working on several WCA applications and violations, Laura is back in the office, started on Monday
- Reviewed two DNR waters permits and made comments, visited well sealing c/s sites
- Completed one AgBMP loan request and an amendment to include new funds
- Meeting in the next couple of weeks on both the Yellow Medicine and Redwood/Cottonwood watersheds on developing grant applications for the new tax money through BWSR
- Area V meeting, Nov 19, do not have agenda yet but have minutes & treasurers report ready to e-mail Kay
- Rose and Bernie will be at BWSR training academy Sunday through Wed, Brainerd
- Contractors have started wiring for the conversion to our own server and internet service

State Cost Share requests:

Name	Contract #	Project Type	Project Total	C/S request	Funding source
Payment requests					
Barry Andres	15/09	Well decomm	450.00	90.00	Lyon SWCD c/s
Cory Miller	14/09	Well decomm	850.00	170.00	Lyon SWCDc/s
NEW APPLICATIONS					
Joe & Kathy VanMoer	18/09	Well Decomm	1,132.00	226.40	Lyon SWCD c/s
Mable Andres	16/09	Well Decomm	600.00	120.00	Lyon SWCD c/s
Daniel Louwagie	9/08YMCWL	Alt Intakes	3,200.00	2,400.00	YM CWL
Scott & Mike Fier	8/09YMCWL	Alt Intakes	800.00	600.00	YM CWL

Anderson reviewed the contracts with the Board. The well sealing is at 20% of the costs. These rates are also the SWCD adopted rates. Chair asked for any discussion on these contracts.

Motion by Prairie that we approve the payments and applications, second by Meulebroeck.

Motion carried on a unanimous voice vote.

Vice Chair Crowley signed the contracts and vouchers

Supervisor Reports

RCRCA/Meulebroeck: Was not able to attend the meeting. Anderson reported that the Johnson contract was paid as we received copies of the signed voucher.

Water Task Force/Nyquist: no report

SWJPO/Crowley: no meeting

RC&D/Nyquist: No report

Area V Supervisors/Meulebroeck: There normally is a meeting in November ~ 3rd Thursday, so far do not have an Agenda

Chair asked for any additional business hearing none requested a motion for adjournment.

Motion to adjourn was made by Prairie, second by Meulebroeck. Motion passed on a unanimous voice vote.

Meeting adjourned at 9 PM.

Chairman, Lyon SWCD

Sec/Treasurer, Lyon SWCD

10/27/09
11:59AM

**Lyon Soil & Water Conservation
List Invoices Selected for Payment**

Invoice Number	Invoice Date	Description	Due Date	Invoice Amount	Discount Taken	Payment Amount	Balance Remaining
Vendor: AndresBary		Barry Andres					
	10/26/09	State C/S #15/09 Andres	10/26/09	90.00	.00	90.00	.00
						Check Total:	
						90.00	
Vendor: BluCross		Blue Cross of Minnesota premium					
	10/26/09		10/26/09	80.00	.00	80.00	.00
						Check Total:	
						80.00	
Vendor: CarrProp		Carr Properties November lease payment					
	10/26/09		10/26/09	1,113.75	.00	1,113.75	.00
						Check Total:	
						1,113.75	
Vendor: HomborgLtd		Richard W. Holmberg, Ltd 2008 Audit charge					
	10/26/09		10/26/09	1,400.00	.00	1,400.00	.00
						Check Total:	
						1,400.00	
Vendor: Lamar		Lamar Road Signs					
100700359	10/26/09		10/26/09	260.00	.00	260.00	.00
						Check Total:	
						260.00	
Vendor: MillerCory		Cory Miller State C/S #14/09 CMiller					
	10/26/09		10/26/09	170.00	.00	170.00	.00
						Check Total:	
						170.00	
Vendor: MRCI		MRCI Lath & Hubs					
	10/26/09		10/26/09	117.36	.00	117.36	.00
						Check Total:	
						117.36	
Vendor: NorthBusin		Northern Business Products Calendars					
	10/26/09		10/26/09	11.31	.00	11.31	.00
						Check Total:	
						11.31	
Vendor: Quill		Quill Office Supply Ink jet cart					
	10/26/09		10/26/09	291.58	.00	291.58	.00
						Check Total:	
						291.58	
Vendor: TriCoNews		TriCounty News Add for paper					
	10/26/09		10/26/09	148.00	.00	148.00	.00
						Check Total:	
						148.00	
Vendor: UofMN/WCA		University of Minnesota DeBeer WCA renewal					
	10/26/09		10/26/09	25.00	.00	25.00	.00
						Check Total:	
						25.00	
Vendor: USDA bills		USDA, NFC/Adminstrative Collec rent & LAN/WAN/Phone					
	10/26/09		10/26/09	14,059.00	.00	14,059.00	.00
						Check Total:	
						14,059.00	
Vendor: Western Pr		Western Printing Newsletters					
	10/26/09		10/26/09	435.85	.00	435.85	.00
						Check Total:	
						435.85	
Vendor: YelMedSWCD		Yellow Medicine SWCD Muchlinski Unemploymt					
	10/26/09		10/26/09	1,192.39	.00	1,192.39	.00
						Check Total:	
						1,192.39	
Total:	Invoices Paid	19,394.24					
	Discounts	.00					
	Credit Used	.00					
	Cash Needed	19,394.24					