



**SOIL AND WATER  
CONSERVATION  
DISTRICTS...**

“Helping bring YOU clean water”

*Lyon Soil & Water Conservation District*

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***MINUTES OF REGULAR BOARD MEETING  
LYON SOIL & WATER CONSERVATION DISTRICT  
September 22, 2009***

*Meeting called to order by Sec/Treasurer Steve Prairie at 7 PM*

*Supervisors present: Nyquist, Meulebroeck, Prairie*

*Supervisors absent: Mohn & Crowley*

*Staff present: Anderson, Voigt, Louwagie*

*County Commissioner: Stensrud*

*Pledge of Allegiance recited*

*Minutes of the August regular board meeting were reviewed as presented. Motion by Meulebroeck, second by Nyquist that the minutes be approved and filed in the SWCD permanent records. Motion carried on a unanimous voice vote.*

*Treasurers Report for the month of August 2009 was reviewed as mailed. Report filed for audit.*

*Bills Payable: Anderson provided copies of the bills due at this time and reviewed ~ all payments due are for cost share contracts. The only remaining would be for the rent, after signature and approval by the Board, the first payment would be due October first and each month after that.*

*Motion by Nyquist, second by Meulebroeck that the bills are approved for payment as well as the rent and the Sec/Treasurer sign the checks. Motion carried on a unanimous voice vote.*

***UNFINISHED BUSINESS***

- *Lease Agreement with Carr Properties: Agreement follows USDA rental agreement; we will be paying directly instead of through the NRCS. Payment is due the 1st of the month. Rate of \$15 per sq ft with 891 sq ft rented by the SWCD total lease amount for one year \$ 13,365 monthly payment of \$1,113.75.*
- *Motion by Meulebroeck, second by Nyquist that the Sec/Treasurer signs the agreement. Motion carried on a unanimous voice vote.*
- *Computers: Anderson gave a break-down of the costs for set-up, two computers and the server Bid was for \$11,885.49. There will be a monthly charge for internet service of about \$120. Motion by Meulebroeck, second by Nyquist that we go ahead with the installation. Motion carried on a unanimous voice vote.*

- *Newsletter, Newspaper Ads: Anderson has placed an ad in the Tri-County Farm edition for our office and to promote tree sales. Will also be looking at putting in other papers that residents receive free of charge.*

*A newsletter is ready and will be going out also.*

- *Signs: Reviewed the bids and ideas for replacement for the road signed. Motion by Meulebroeck, second by Nyquist that we accept the bid from Lamar. Anderson will contact them to place the order. If we need to prepay, Motion by Nyquist second by Meulebroeck that Anderson is authorized to take care of. Motion carried on a unanimous voice vote.*

#### ***NEW BUSINESS:***

- *MOA with NRCS. This was reviewed with the Board. Motion to accept the MOA was made by Meulebroeck second by Nyquist. Motion carried on a unanimous voice vote.*
- *2009 MASWCD Resolutions: Anderson gave a copy of the resolutions to the Board members. We will review and vote at the October meeting.*
- *BWSR training for staff: Anderson gave a copy of the agenda for November training for SWCD staff to be held in Brainerd. Anderson felt that she and Louwagie would receive valuable information and that the agenda was beneficial to staff performance. The charge for the training and rooms is very reasonable. Motion by Meulebroeck, second by Nyquist that Anderson & Louwagie are approved to attend. Pre-registration and payment of the room and meals are approved. Motion carried on a unanimous voice vote.*

#### ***DISTRICT CONSERVATIONIST REPORT***

***David Voigt for Thomazin***

*CSP sign up is getting a good response, at present we have 15 applications.  
Bill Hunt, State Conservationist is in the area for a couple of days  
1026's are on-going*

#### **2008 Audit Report Richard Holmberg**

*Mr. Holmberg reviewed the report with the SWCD Board. All test items were found in compliance and the SWCD is doing a very good job of financial reporting.*

*Mr. Holmberg thanked the SWCD for letting him provide this service. The report has been forwarded to the State Auditors office for review and to the State BWSR.*

## ADMINISTRATORS REPORT

### Rose Anderson

- WCA workload extremely high compared to prior years, Area II/EQIP dams, highway 23, City banking, Lyon Co Road 3, Menards request for credits, a violation that needs to be done. The new rules are very paper work intense.
- Reviewed two DNR waters permits and made comments, visited well sealing c/s sites
- Ladies Ag day on the 9th was a success, 67 ladies attended
- Environmental Fair is going on right now, good attendance(rooms on credit card)
- Closeout of 2008 Cost share year, needs signature of District Treasurer
- MCIT insurance Workers Comp insurance for Board members, can wave as the cost will be \$445 increase of 188. If decide to do need a resolution. Motion by Meulebroeck, second by Nyquist that we sign the resolution to exclude the Board members. *Motion carried on a unanimous voice vote.*
- Part of two county groups, one is the Environmental Education Team the other is a group that is working on a Renewable Energy/Sustainable Environment Awareness site for information for the public, both of these meet once a month
- Completed three AgBMP loan requests
- Meeting in the next couple of weeks on both the Yellow Medicine and Redwood/Cottonwood watersheds on developing grant applications for the new tax money through BWSR
- Yellow Medicine River watershed Tech meeting, update on funds and projects for the Lower YM TMDL area and the new tech person intro
- CD's ~ two have been cashed, one available on the 27th.
- Laura for short term disability, through October 20, SWCD will have to pay FICA & Med tax on pmt.
- Will have to complete reports for MPCA on payments for J.Regnier and R Mahlum to get reimbursed for the cost share funds
- Upcoming meetings/training: Sept 24 Rusle II at Redwood Falls, Oct 1 MN River Board tech professionals meeting, Redwood Falls

### State Cost Share requests:

Name	Contract #	Project Type	Project Total	C/S request	Funding source
<b>Payment requests</b>					
Russell Mahlum	2/08MPCA 310	638	15,869.02	2182.00	MPCA 319 funds
Tom Regnier	12/09	Well decomm	375.00	75.00	Lyon SWCDc/s
Jim Regnier	7/08MPCA 319	Water/ Sed Basins	5,562.00	3772.00	MPCA 319 funds
Wayne Oftedahl	3/09 YMCWL	Water/ Sed Basins	24,447.00	5,919.00	YM CWL funds
Larry Evans	13-09	Well decomm	764.00	152.00	Lyon SWCD c/s
<b>NEW APPLICATIONS</b>					
Wayne Oftedahl	7/09YMCWL	Water & Sed Basin	16,179.00	12,134.00	CWL for YM 2009
Barry & Nancy Andres	15/09	Well decomm	450.00	90.00	Lyon C/S 2009
Jim Opdahl	12/09YM CWL	Water/ Sed Basins	4277.75	3,208.00	YM CWL

**RCRCA Funded Projects:** Brent Johnson's Project is complete. It was completed at less than originally estimated. Total cost \$12,405.24, cost share payment to Johnson will be \$ 9,303.93 Had encumbered \$11,101.00. Board is asked to recommend payment by the RCRCA Board to the landowner. Meulebroeck will sign the voucher representing Lyon SWCD.

Anderson reviewed the contracts with the Board. The well sealing is at 20% of the costs. These rates are also the SWCD adopted rates. Chair asked for any discussion on these contracts.

Motion by Nyquist that we approve the payments and applications, second by Meulebroeck.  
*Motion carried on a unanimous voice vote.*

### ***SUPERVISORS REPORTS***

RCRCA/Meulebroeck: RCRCA lease space they have to have separate agreement with landowner. The group is considering only having executive meetings in the winter and not the whole board to save per diem costs. Brown County wanted only a 15 month JPO agreement instead of a 21 so the Board agreed to do that thought-out the watershed area. Cottonwood watershed grant application is approved from new year. Area II/RCRCA joint annual meeting Dec 12th, looking at holding in Wabasso.

Water Task Force/Nyquist: 2 meetings were held. 2008 funds are spend 2009 has all been allocated and looks like 2010 will be \$24,863. Will be requesting proposals for projects in November.

SWJPO/Crowley: not at meeting

RC&D/Nyquist: Meeting Sept 9th. Must have completion paperwork to Thomazin by end of September there are a few project applications coming in for the 2010 grant.

Lyon County/Stensrud: Budgeting is going on now, preliminary shows SWCD remaining OK.

AREA V/Meulebroeck: Nov 19th will be the quarterly meeting date.

Chair requested any additional items, hearing none requested motion for adjournment.

Motion by Meulebroeck, second by Nyquist that the meeting adjourn Motion carried on a unanimous voice vote. Meeting adjourned at 9 PM

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Chairman, Lyon SWCD

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Sec/Treasurer, Lyon SWCD