

**MINUTES OF REGULAR BOARD MEETING  
LYON SOIL & WATER CONSERVATION DISTRICT  
February 23, 2010**

Meeting called to order by Chairman Crowley at 10 AM  
Pledge of Allegiance

Chair asked for any additions to the Agenda.

Francis and Mary Timmerman requested a few minutes to discuss the Living Snow fence project on their property

Supervisors Present: Crowley, Prairie, Nyquist & Meulebroeck  
Staff Present: Anderson, Louwagie & Thomazin  
Lyon County Commissioner: Steve Ritter  
Landowners: Francis & Mary Timmerman

At this time the Chairman offered time for them to discuss their project.

Timmerman's presented information regarding the snowfence project and their views on payments etc.

Chairman Crowley thanked the Timmerman's for their information and indicated that the Board would also be discussing the project with Conservation Technician DeBeer as DeBeer was the project leader. DeBeer was unable to attend today's meeting. The Board or Anderson will be contacting the Timmerman's after the Board has all the information to review.

**Minutes of the January** regular board meeting were reviewed as mailed.

Motion by Meulebroeck, second by Nyquist that the minutes be approved as presented. Motion carried on a unanimous voice vote.

**Treasurers Report and Bills Payable:**

Treasurers Report for the month of January 2010 was reviewed with the Board by Anderson.

Anderson gave copies of the bills payable to those in attendance and copies of the bills and checks to Prairie. Anderson reviewed the bills with the members.

Chair asked for any questions on the Treasurers Report or Bills Payable. Hearing none requested motion.

Motion was made by Prairie, second by Nyquist that the Treasurers Report be accepted and filed subject to audit and that the bills be approved for payment .

Motion carried on a unanimous voice vote.

## **UNFINISHED BUSINESS**

- Personnel Committee report

Steve Prairie & Mark Meulebroeck:

Prairie reported that the staff all had satisfactory reviews. Although because of the wage freeze, no step increases will be granted at this time.

## **NEW BUSINESS**

- Annual Report for 2009: Anderson has prepared a report that is now on our web page as required by BWSR. Anderson will be working on fine tuning it and preparing a presentation to give the Lyon county Board.
- Financial Report for 2009: Anderson has completed the report; it is posted on the web site and has been forwarded to BWSR as per rules. Anderson gave a copy to the Board and reviewed with them.
- Board position update: Anderson reported that letters were mailed to residents of the townships in Area II townships. A notice was to go into the Tri-County news but did not see it this week and will be contacting the editor.

We did hear from Allan Deutz and gave him more information on the duties etc. He had indicated that he would try to attend today's meeting.

Anderson requested that the Board set a date that they would like to get names of interested parties. After discussion, it was decided that April 1<sup>st</sup> would be a good date.

- NRCS Information Agreement and Memorandum of Understanding:

Anderson gave copies to the Board members and reviewed. Motion by Meulebroeck, second by Nyquist that noting that the Lyon SWCD Board of Supervisors had reviewed the agreements and understand the obligations as indicated by the Chairman signature on the agreements. Motion carried on a unanimous voice vote.

## **DISTRICT CONSERVATIONIST REPORT**

**Jamie Thomazin**

- EQIP: 1<sup>st</sup> sign-up ranking period has been completed.
- CSP: still taking applications, 5 contracts are still under the old CSP program. We are still getting additional funding from other areas of the state and other states that are not using all its fund allocation. We may get more funded.
- WHIP: Friday is the deadline for applications
- GRP: incentive program to leave grass area in grass. We have a couple of applications
- 1026's: They are starting to come in for spring tiling work.

**District Conservation Technician  
Laura DeBeer**

Laura is not able to attend the meeting but did submit the following written report:

- Tree sales: seem to be going well. We've sold almost 5000 trees (including Arbor Day trees) I have some plans pending so will need to get them wrapped up before the next meeting.
- WCA: training today, busy with a restoration order and have had short applications trickle in (matching 1026's numbers)
- Feedlots: starting up. Do have a few lots that will need to visit in the spring to verify the watershed area.
- There is a living snow fence forum here on Thursday. The U of MN and MNDOT are presenting. We worked with our current landowners that put in snow fences years ago through the FEMA special grant that the SWCD received. Staff will be gather information from the landowners on how happy they were with the process, cost share funding received and any problems that they are having with maintenance etc. Information gathered will help in establishing changes in the current program or developing an entire new program. We are looking forward to hearing what the landowners have to say also.

**DISTRICT ADMINISTRATOR  
Rose Anderson**

Most of the work this past month was concentrated on the reports that were completed. The annual report, annual plan and financial reporting, Ag BMP loan program report for 2009 and 2010 application. There were reports due to MCIT, PERA, insurance on payroll as well as the State Auditor on the year end financial numbers.

Most have been completed there will be a few more yet to complete to get things done.

We have two applications for State Cost Share funds. Both are for shelterbelts.

<b>Applicant</b>	<b>Project total costs</b>	<b>Cost share request</b>	<b>Contract #</b>
Jeremy Larson	\$5,997.92	\$4,250.00	1/10
Les Marczak	\$9,200.00	\$3,750.00	2/10

Motion by Prairie, second by Nyquist that the contracts be approved for state cost share funding at 75% or state rule maximum amounts. Motion carried on a unanimous voice vote.

Ladies Ag Day has been scheduled for June. Plans are being finalized. We have moved from September to June as per requests by teachers that would like to attend.

The Environthon looks as though it will be cancelled for this year as there are only two schools that have committed.

## **SUPERVISOR REPORTS**

- RCRCA/Meulebroeck: funding has been approved for the watershed areas from MPCA \$253,440. The area will need to provide a 50% match of non-federal funds for the projects. TMDL meetings in Minneapolis in March. Legislative days went well at the Capitol.
- Water task force/Nyquist: no meeting
- SW JPO/Crowley: No meeting
- RC&D/Nyquist: no meeting
- Area V Supervisors Association/Meulebroeck: meeting moved to March 18 due to stormy weather in Feb. Anderson requested a number on attendance: Crowley, Meulebroeck, Prairie, as well as the 3 staff people will be attending.
- Lyon County/Ritter: No issues to report, questions were answered throughout the meeting.

Chairman Crowley asked for any additional items the Board wanted to discuss.

Nyquist indicated that he may not be able to attend the meeting on March 23 as he has a commitment in the AM. Chairman asked if we should change the meeting time due to the need to make sure we have a quorum. After discussion it was decided to move time to 2 PM to allow Nyquist time to get to the meeting.

Anderson will post the time change in our office and on the web site.

NEXT meeting date: March 23, time 2 PM

Chair requested a motion for adjournment.

Motion by Prairie, second by Meulebroeck that the meeting adjourns. Motion carried on a unanimous voice vote.

Meeting adjourned at 12 noon.

---

Chairman, Lyon SWCD

---

Sec/Treasurer, Lyon SWCD