

**Lyon Soil & Water Conservation District
TREE ORDER FORM – For 2011 Plantings**

Name: _____
 Address: _____
 Phone (day): _____

Return to:

Lyon SWCD
 1424 E College Dr – Suite 600
 Marshall MN 56258
Phone: 507-537-0396 ext.#3
Fax: 507-532-7479

		Tree Species	Cost	# Ordered	Total \$
Evergreens 2 yr. old		Eastern Red Cedar (bareroot)	2.00		
		Black Hills Spruce (potted)	4.50		
		Colorado Spruce (potted)	4.50		
		Ponderosa Pine (potted)	4.50		
		Scotch Pine (potted)	4.50		
Deciduous Tall Trees <i>Order a full bundle of 25</i>		Red Oak	1.70		
		Burr Oak	1.50		
		Hackberry	1.50		
		Silver Maple	1.50		
		Red Maple	1.50		
		American linden (basswood)	1.50		
		Golden Willow	1.50		
		Male Cottonwood	1.50		
Small Trees		Littleleaf Linden	1.50		
		Midwest Crabapple	1.60		
		American Plum	1.50		
Shrubs <i>25 minimum order</i>		Common Chokecherry	1.20		
		American Cranberrybush	2.00		
		Common Lilac	1.20		
		Silver Buffaloberry	1.20		
		Gray Dogwood	1.20		
		Redosier Dogwood	1.20		
		Sandbar Willow	1.20		
Total Trees		xxxxx			\$

TREE MATTING for weed & moisture control

Size	Cost	# Ordered	Total
6 Foot wide	\$.45 per foot		
Installed Matting <small>landowner must provide tractor and driver</small>	\$.50 per foot (purchased from SWCD)**		
4 x 4 squares	\$1.75 each		
Staples	\$.10 each		
Total	xxxxxxxx		

TREE TUBES to guard from animal damage

Type	Cost	# Ordered	Total
Mesh Tubes & Stakes	\$1.75 per tube		
Plastic wrap 2 ft or 3 ft	\$3.50 to \$4.50 per 5 tubes		
Grow tubes with stake	\$5.50 per tube		
Total	xxxxxxxx		

Order Totals

Cost for Trees	\$
Cost for matting and tubes	\$
Planting Costs Minimum charge of \$ 75.00 or .30 cents per tree which ever is greater	\$
Sub-Total	\$
Sales tax (6.875%)	\$
TOTAL	\$

I would like the SWCD to plant the trees:
(you will have additional charges for planting please see back for more information) **_YES_ _NO_**

Other species and sizes may be available upon request in bundles of 25 for bareroot or in pots for evergreens.
 Please call Lyon SWCD for availability by February 1, 2011.

IMPORTANT: Please read and sign the back of this form
****Information on Back**

Down Payment <i>30% of sub-total or entire cost (plus sales tax) if under a \$50.00 total order</i>	\$
Balance Due*	\$

*Balance Due must be paid at the time of tree pick-up.

TREE PROGRAM POLICY

Trees and shrubs must be watered immediately after planting. Trees and shrubs should be soaked to the depth of eight (8) inches, and at least twice during the first year if there is a shortage of moisture. The planting should also be watered in the fall before frost if needed.

TREE REPLACEMENT POLICY

Trees and shrubs purchased from Lyon Soil & Water Conservation District (SWCD) have the following guarantee. For those that have failed to start they must be reported to us no later than September 1 of the planting year. These trees will be replaced at one-half the cost. Trees that have been damaged due to drought, drowning, animals or poor care will not be replaced by the District. Trees planted in sod will not be guaranteed. The SWCD technician will visit the site and inspect the planting.

Keeping the trees growing and maintained is the responsibility of the landowner.

TREE PLANTING / MATTING POLICY

Lyon SWCD provides the service of planting trees. The service is at the following charges:

- \$.30 cents per bare root tree or shrub
- \$ 1.00 per 1 gallon potted tree
- Minimum planting charge of \$ 75.00 for all plantings
- \$ 30.00 per hour charge to plant trees that the SWCD did not sell – \$ 50.00 per hour for each hour after first 8 hours. Minimum charge of \$75
- Landowner provides tractor and driver as well as additional manpower as needed. SWCD Staff will operate the planter.
- Lyon SWCD will lay **TREE MATTING** for a charge of .05 cents per foot ~ with edge seeding .10 cents per foot Under 1,500 ft a minimum \$75 will be charged.

PAYMENT POLICIES

- Tree Orders over \$ 50.00 require a down payment at time of order (30% of total, less sales tax)
- Tree Orders under \$ 50.00 must be paid in full (including applicable sales tax)
- Deciduous trees are sold in bundles of 25 only!
- A service charge of 1.5% per month, 18% annually will be charged on outstanding bill.
This charge will be in effect for all bills not paid by September 1 of the planting year.
Trees that were not planted by the SWCD **balance is due** when picked up, service charges will accrue if not paid for within 30 days of pick-up.

IMPORTANT

All trees sold by the District are species that have been designated hardy to this region by the Natural Resources Conservation Service Forestry Staff. All trees are purchased through nursery's that are inspected by the MN Dept. Of Ag and certified as disease free. A list of the suppliers is available from the SWCD.

In signing this, I (the purchaser of the trees) am stating that I have read , understand and agree to the terms of the tree sale and maintenance:

Signature (required for sale)

Date